



Kalamazoo Regional Educational Service Agency Job Description

Job Title: Animal Health/Vet Sciences Instructor
Reports To: Career Connect Campus Principal
FLSA Status: Exempt
Prepared By: Human Resources
Approved By: N/A
Prepared Date: 04/2024
Last Revised Date: 07/2026

Summary:

Responsible for providing high quality instruction to high school students in classroom and lab settings to develop the skills, knowledge, and Skills for Success in vet sciences. The instructor will help students prepare for industry certification exams, post-secondary education, and employment in the industry. Through KRESA's values of collaboration, innovation, compassion, integrity, and respect, we will prepare students for the future and provide our community with the talent they need to thrive.

Essential Duties and Responsibilities:

- Align services with KRESA Core Values (Collaboration, Innovation, Compassion, Respect, and Integrity) and Culture & Belonging principles to engage and serve all students
- Develop innovative instructional strategies tailored to animal health and veterinary science curriculum standards
- Partner with the Career Connect team and industry leaders to prepare state-of-the-art equipment, specific to your instructional area and related career field(s)
- Foster interdisciplinary learning by designing cross-program projects that expose students to diverse career pathways
- Play an integral role in recruitment efforts and promotional campaigns
- Design engaging lessons leveraging the Career Connect Campus environment
- Prepare students for industry credentials in animal health
- Engage in instructional coaching for professional development
- Design effective assessments to monitor student progress
- Fulfill all necessary documentation requirements mandated by the Michigan Department of Education Office of Career and Technical Education
- Maintain communication with stakeholders and uphold instructional reliability
- Collaborate with the Career Connect team on multifaceted projects to support operations of the Career Connect Campus
- Establish clear and consistent communication channels with students, parents/guardians, KRESA CTE staff, school counselors, and other stakeholders to ensure transparency and accountability
- Demonstrate regular and punctual attendance to uphold instructional consistency and reliability
- Perform any additional duties as assigned by supervisory personnel

Must have knowledge of and comply with the policies and procedures contained in the Kalamazoo RESA handbook.

Education and/or Experience:

Must have two years (4,000 hours) of current, industry-related experience in the last ten years in order to qualify for Annual Career Authorization.

OR

Must hold State Secondary Provisional Certification with the CIP code endorsement appropriate to CTE courses in the pathways listed above.

Certificates, License, Registration:

Required to have or ability to obtain upon hiring: Elanco Veterinary Medical Application Certification

Preferred: Licensed Veterinarian or Veterinary Technician.

Other Skills & Abilities:

- Embraces and supports KRESA philosophies related to our core values (Collaboration, Innovation, Compassion, Respect, and Integrity), Culture & Belonging, and Continuous Improvement
- Embraces and supports KRESA's vision of a transformative, equitable and innovative education for all in the Greater Kalamazoo region
- Ability to interact effectively with individuals from a wide range of identities and lived experiences
- Ability to discuss differences with colleagues and clients in a manner that supports building positive working relationships
- Ability to communicate effectively
- Works in a team-oriented fashion
- Ability to efficiently use computer and applicable software
- Ability to problem solve
- Ability to read, analyze and interpret data
- Practices safe work habits
- Uses equipment and material properly

Physical Demands:

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee is frequently required to reach with arms and hands, stand walk and sit. The employee may frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and ability to adjust focus.

Work Environment:

School environment where there may be physical discomfort due to temperature, dust or the like, depending on location of CTE program (i.e., computer lab vs. auto shop).

Noise level in this environment may be moderate to loud.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

The employee shall remain free of any alcohol or nonprescribed controlled substance in the workplace throughout their employment in the District.

Notice of Non-Discrimination: It is the policy of Kalamazoo Regional Educational Service Agency that no discriminating practices based on race, color, national origin, sex (including sexual orientation or sexual identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected category be allowed during any program, activity, service or in employment. The following position at Kalamazoo RESA has been designated to handle inquiries regarding the nondiscrimination policy: Assistant Superintendent of Human Resources. Contact information: 269-250-9200, 1819 E. Milham Ave, Portage, MI 49002.

Auxiliary aids and services are available upon request to individuals with disabilities.